

## LOGISTICAL INFORMATION

For the next

# GMP Policy Review Board Meeting

On

November 14, 2007

Date & Time: Wednesday, November 14  
9:00 a.m. – 3:00 p.m.

Meeting Location: Sheraton Tampa Riverwalk  
200 North Ashley Drive  
Tampa, FL 33602  
Central Reservations: 800-325-3535  
Hotel Direct: 813-223-2222  
Fax: 813-273-0839

Room Rate: \$98.00 plus tax (U.S. Government per diem rate after October 1). The tax exempt form is accepted.  
Invitational Travel Authorizations/Orders required at check-in to receive tax exempt status.

*Room Reservation by call-in:* To make your reservation, call the special group reservation number, 1-800-325-3535. Please let the reservations operator know that a block of rooms is being held under “GMP Policy Review Board.”

*Room Reservation by website:* You can also make a reservation online at: <http://www.starwoodmeeting.com/StarGroupsWeb/booking/reservation?id=0709117205&key=969B5>. It is our own special PRB page and simple to use!

**Reservations must be made by COB on Monday, October 15 to receive the \$98.00 rate.** Reservations must be cancelled 1 day in advance of arrival to receive a refund. Check-in time is 3:00 p.m. and check-out time is 12:00 noon. *Please note that “no shows” are charged for one night’s stay and vacating prior to scheduled departure date incurs a \$50.00 fee.*

Hotel Information: Hotel parking is \$14.00 p/night plus tax. Info, maps, and driving instructions can be found at: <http://www.tampariverwalkhotel.com>

Meeting Attire: Business Casual

Please contact Ms. Terry Teague at [teague.terry@epa.gov](mailto:teague.terry@epa.gov) by phone at 228-688-1172, if you have any questions or need additional assistance.